

# CONSTITUTION SUB-COMMITTEE

## NOTICE AND AGENDA

For a virtual/remote meeting to be held on Wednesday, 6 September 2023 at 7.00 pm

Members of the sub-committee:-

Councillors:

Oliver Cooper  
Stephen Cox  
Stephen Giles-Medhurst  
Tony Humphreys  
Chris Lloyd

Debbie Morris  
Sarah Nelmes  
Ciaran Reed  
Chris Whately-Smith

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*Joanne Wagstaffe, Chief Executive  
29 August 2023*

The Council welcomes contributions from Members of the public to its discussion on agenda items at its Committee/Sub-committee meetings.

Contributions will be limited to one person speaking for and one against each Part I item of business for not more than three minutes.

Details of the procedure are provided below: Members of the public wishing to speak will be entitled to register and identify which report they wish to speak on from the published agenda for the meeting.

Those who wish to register to speak should notify the Committee team by e-mail [CommitteeTeam@threerivers.gov.uk](mailto:CommitteeTeam@threerivers.gov.uk) before the meeting. This will allow the Committee Team to prepare the speaker sheet in advance of the meeting to forward to the Chair of the meeting.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part 1 business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance.

This will include the Human Rights Act, the Data Protection Legislation and the laws of libel and defamation.

### **1. APPOINTMENT OF THE CHAIR OF THE SUB-COMMITTEE**

To appoint the Chair of the Constitution sub-committee for the Local Government year 2023/24

**2. APPOINTMENT OF THE VICE-CHAIR OF THE SUB-COMMITTEE**

To appoint the Vice-Chair of the Constitution sub-committee for the Local Government year 2023/24

**3. APOLOGIES FOR ABSENCE**

**4. MINUTES**

(Pages 5  
- 6)

To confirm as a correct record the minutes of the Constitution sub-committee meeting held on 7 March 2023.

**5. NOTICE OF ANY OTHER BUSINESS**

Items of other business notified under Council Procedure Rule 30 to be announced, together with special circumstances that justify their consideration as a matter of urgency. The Chair to rule on the admission of such items.

**6. DECLARATIONS OF INTEREST**

To receive any declarations of interest.

**7. AMENDMENTS TO THE COUNCIL CONSTITUTION**

(Pages 7  
- 234)

**8. NOTICE OF OTHER BUSINESS - if agreed under item 5**

**9. EXCLUSION OF THE PRESS AND PUBLIC**

If the sub-committee wishes to consider an item in private, it will be appropriate for a resolution to be passed in the following terms:-

“that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraphs 1-7 of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

**10. NOTICE OF OTHER BUSINESS - if agreed under item 5**

**Livestreaming details:**

To watch the meeting live please use the weblink below:

<https://aisapps.sonicfoundry.com/AuditeIScheduler/Player/Index/?id=74f8226a-aad5-4ea9-ad02-7daf3f280d92&presID=2e1fe166bafc4150bbacf4a7cf5c36d51d>

**General Enquiries: Please contact the Committee Team at**  
[committeeteam@threerivers.gov.uk](mailto:committeeteam@threerivers.gov.uk)